



HILTON HEAD ISLAND

A I R P O R T

Click or tap to enter a date.

Airport Security Coordinator
Hilton Head Island Airport
26 Hunter Road
Hilton Head, South Carolina 29926

Airport Security Coordinator,

The purpose of this letter is to request airport identification badges for Click or tap here to enter text.. These badges will be needed until Click or tap to enter a date..

The vendor/subcontractor identified in this letter is engaged in Click or tap here to enter text. and will need to access the following vehicle gates and/or doors:

Click or tap here to enter text.

Click or tap here to enter text. understands that by sponsoring the vendor/subcontractor identified in this letter for airport identification badges we are assuming responsibility for these badges and will ensure a strict accounting, to include prompt reporting of any lost or stolen badges and return of all badges upon termination or transfer of any employee. We understand that any badge not returned within 14 days when no longer needed will be assessed a \$100 fee, and employees will be assessed a replacement fee for lost or stolen badges. Additionally, we will ensure that employees of the vendor/subcontractor identified in this letter who are issued airport badges comply with the Airport's Security Program. We will also ensure the vendor/subcontractor identified in this letter has met the Airports' insurance requirements.

The point of contact for the vendor/subcontractor identified in this letter is Click or tap here to enter text.. As a condition of any such grant of access, I agree that my company and the vendor/subcontractor identified in this letter are responsible for payment of any fine levied by any governmental agency against the Airport because of the actions or omission of any employee of the vendor/subcontractor identified in this letter.

Sincerely,

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.